

Vacancy

Evangelical Alliance appointment of

Mid-level donor co-ordinator

(part time up to 3 days per week)



Contents

- 3** **Introduction**
from the CEO
- 4** **About**
the Evangelical Alliance
- 5** **Who**
we're looking for
- 10** **Annual report**
2023–2024
- 14** **Terms & conditions**
and how to apply



Introduction from the CEO

The Evangelical Alliance is the largest and oldest body serving evangelical Christians in the UK. Since 1846, we've been uniting Christians and making their voices heard in the corridors of power. We've also been equipping churches for mission, inspiring them to drive the spiritual, social and physical transformation of their communities.

In John 17 – the final prayer of Jesus – Christ prays: “I in them and you in me – so that they may be brought to complete unity. Then the world will know that you sent me and have loved them even as you have loved me.” We believe that the unity Jesus prayed for is reflected in the church coming together, setting aside denominational differences, and working together for the gospel.

This is an exciting and challenging time to be a part of this organisation that I'm so privileged to lead. Our annual report, included in this document, gives you a flavour of the projects, programmes and campaigns that we've been involved in over the past year and just how we are making a difference. We remain committed to our vision of together making Jesus known and are excited to be recruiting to fill this vacancy in our fantastic staff team.

Thank you for taking the time to consider applying to the Evangelical Alliance. We're praying that God brings the right people to us.

A handwritten signature in black ink that reads "Gavin Calver".

Gavin Calver
CEO
Evangelical Alliance

About the Evangelical Alliance

The Evangelical Alliance joins together hundreds of organisations, thousands of churches and tens of thousands of individuals for the sake of the gospel. Working across the UK, with offices in London, Cardiff, Stockport, Glasgow and Belfast, our members come together from across denominations, locations, age groups and ethnicities, all sharing a passion to know Jesus and make Him known. Today our dedication to serving the church, and society at large, is as strong as ever.

Like the evangelicals who have gone before us – those who abolished the slave trade, those who reformed our justice system, those who championed education for all – we are dedicated to blessing those around us as we worship God with all that we have and all that we are.

Today it is evangelicals who are at the heart of debt counselling, street pastors, night shelters and foodbanks. Today it is active evangelical faith that is making a profound difference throughout our communities for the sake of the gospel. We speak up on behalf of those who are maligned and marginalised, affirming freedoms and proclaiming the good news of Jesus in words and in action.

We love Jesus and we want everyone in the UK to be given an opportunity to know Him. We love His church, and we will do all we can to unite evangelicals, building confidence in the gospel and speaking as a trusted voice into society to see it changed for Him.

eauk.org

Who we're looking for

The Evangelical Alliance is the largest and oldest body representing the UK's two million evangelical Christians. Since 1846 we have been inspiring, equipping and releasing our members so that together we can make Jesus known.

Working from a warm and large base of contacts, this role is integral in helping us achieve our exciting and ambitious ten-year vision and would suit an energetic and ambitious fundraiser who is able to bring structured planning, strong relationship management and an adaptable approach to the team.

With commitment and support from the head of giving, CEO and board of trustees, this is a great opportunity to take a career-defining step in an exceptionally well-regarded charity.

The successful applicant will be part of the giving team and work closely with the head of giving to inspire donors, encouraging long term support and mutually beneficial partnerships.

We're looking for:

- A confident and convincing communicator, with strong negotiation, presentation and networking skills and the ability to connect with and motivate others.
- A naturally collaborative person who works empathetically and stimulates others into action.
- A goal-orientated, attentive and analytical problem solver who responds and adapts quickly to change while maintaining accuracy, focusing on the bigger picture.
- Experience of working in a relationship-driven role – with a track record of managing and developing relationships.

About the role

Job title:	Mid-level donor co-ordinator (part time up to 3 days per week)
Responsible to:	Head of giving

Overall role objective:

- To contribute to the growth and diversification of income streams in supporting the strategic vision of the Evangelical Alliance.
- To support the head of giving in all aspects of the effective operation of the giving function, with a specific focus on the mid-level donor.

Main responsibilities:

- Support the head of giving in the development and implementation of the mid-level donor fundraising strategy and associated relationships.
- Identify, build and steward relationships with mid-level donors, developing relationships to inspire donors, encouraging long-term support and mutually beneficial partnerships to secure multi-year and major gifts.
- Develop and implement innovative ways of engaging mid-level donors and prospects through targeted communications and regional events.
- Identify potential major giving prospects from within the mid-level cohort.
- Maintain up-to-date donor records on the CRM database, ensuring effective stewardship and income reporting and tracking donors and prospects in the pipeline.
- Handle all routine correspondence, understanding the needs of and relationships with existing and potential key funders.
- Contribute to the writing of regular funding reports on Evangelical Alliance projects and areas of work for key funders.
- Handle the receipt and recognition of all gifts that are above and beyond membership donations.
- Assist the head of giving with the co-ordination and delivery of all fundraising events particularly for key funders.
- Work closely with the communication and membership teams on projects that affect the overall fundraising and membership functions of the Evangelical Alliance.
- Provide administrative support to members of the leadership group and other Evangelical Alliance personnel who are involved in fundraising and major donor activities.
- Contribute to the projects, strategy and development of the giving team, and more broadly the finance and operations team in which it sits.
- Any other tasks and responsibilities commensurate with the role as directed by the head of giving.

There are some activities which apply to all members of staff, and these are listed below:

- To undertake training/personal development through participation in the Evangelical Alliance's performance review programme.
- To manage one's own learning and contribute to the learning of others.
- To take part in other Evangelical Alliance activities arranged centrally or by other teams where appropriate.
- To participate in and take turn in leading staff prayers and staff worship.
- To maintain and develop the ethos of the Evangelical Alliance with reference to the [Ethos Statement and Code of Conduct](#).

The above list of job duties is not exclusive or exhaustive, and the postholder will be required to undertake such tasks as may reasonably be expected within the scope and level of the post.

This post is subject to an Occupational Requirement that the post holder is a committed evangelical Christian under Part 1 of Schedule 9 to the Equality Act 2010.

June 2025

About you

Your experience, skills and abilities

The role of the mid-level donor co-ordinator requires a committed Christian who can demonstrate the following, which will be tested at Application (A), Interview (I) Exercise (E) and Reference (R).

E = Essential / **D** = Desirable

Your education/training:

- Educated to degree level or relevant experience – **E** (AI)

Your experience:

- Work in a relationship-driven role – **E** (AI)
- Maintaining and using a database – **E** (AI)
- Administrative experience – **E** (AI)
- Understanding of the UK charitable sector and fundraising landscape – **D** (AI)
- Experience in organising events – **D** (AI)

Your skills/abilities:

- Able to think strategically, with good attention to detail – **E** (AIE)
- Excellent communication skills, both written and verbal – **E** (AIE)
- Good negotiation and influencing skills – **E** (AI)
- Able to develop and foster excellent working relationships – **E** (AI)
- Excellent organisational skills, with the ability to use initiative – **E** (AIE)
- Confidence in the use of MS Office Word, Excel, PowerPoint and Outlook – **E** (AIE)
- Able to work effectively, both unsupervised and as part of a team – **E** (AI)
- Knowledge of mid-level donor fundraising principles and practices – **D** (AIE)
- Good understanding of the wider aspects of the fundraising profession – **D** (AI)

Your personal qualities:

- Relational, with the ability to interact confidently, courteously and effectively with a wide range of people – **E** (AI)
- Flexibility and willingness to be involved in a range of tasks – **E** (AI)
- Willingness to work occasionally outside of normal working hours – **E** (AI)

- A clear commitment to the Christian faith and agreement with the Evangelical Alliance's [Basis of Faith](#) and [Ethos Statement](#) – **E** (AI)
- Able to identify and be committed to the [vision](#) and mission of the Evangelical Alliance and to reflect our values – **E** (AI)
- Evidence of regular commitment and participation in the life of the local church – **E** (AIR)

June 2025

ANNUAL REPORT SNAPSHOT 2023–24

**Just as a body,
though one, has
many parts, but
all its many parts
form one body, so
it is with Christ.**

1 Corinthians 12:12



What an incredible year it has been! First,

I want to say thank you – we are so grateful to the more than 5,000 new personal members who joined the Evangelical Alliance this year. We remain so thankful to the many who have been with us for longer too and we look forward to journeying together as we continue to serve our membership wholeheartedly.

There have been countless highlights – we have been so encouraged as we have equipped many churches, organisations and individuals to make Jesus known this year, and our range of innovative mission and discipleship resources continue to be well received. The many opportunities we have had to engage with policymakers continue to be a great blessing, and we have spoken up wherever possible on behalf of evangelicals. It has also been wonderful to celebrate the 10-year anniversary of our One People Commission; this vital work continues

to seek to bring unity across all ethnicities.

Across the four nations of the UK, we have cheered on local church leaders, supporting and helping our members on the ground wherever God has positioned you.

It's been a great personal joy for me to minister and visit many member ministries; the breadth of churches we serve is a delight and I have also loved seeing many people give their lives to Jesus.

I am so grateful to the amazing staff team and board that I serve with. However, the Evangelical Alliance is not a staff team; it is a membership organisation, and I am profoundly thankful to every church, organisation and personal member who stands with us. Let's continue to make Jesus known together throughout the United Kingdom.

Every blessing,

Gavin Calver
CEO



Celebrating a year of highlights...

Record
growth:
5,000+
new personal
members!

April

We forged new relationships with government ministers after we welcomed the *Bloom Report*, calling on the government to deepen its engagement with faith groups.



June

We represented our members at the National Parliamentary Prayer Breakfast in Westminster Hall.

August

Evangelical parents and carers responded in great numbers to our survey on relationships, sex and health education, and we highlighted your concerns to government and parliamentarians.

May

We brought together representatives from 50 organisations and member churches in Scotland for an amazing day of prayer for the nation.

July

As part of a six-way mission partnership, we launched the refreshed Talking Jesus website and new resources to help churches grow in confident evangelism.

September

We equipped Christian parents, carers and leaders to navigate conversations about relationships and sex education with *Time to Talk*.

Sharing hope
to the nation:

150+

TV, radio and podcast
appearances carrying
the voice of the UK
church

“A game-changer”,
“vital”, “hugely
encouraging”, and “a
ray of hope” – church
leaders’ responses
to the *Talking Jesus*
research

Helping you find
what you need:

700,000+

visits to our website,
providing evangelicals with
quality resources for mission,
unity and advocacy





We're here for our members: more than

1,000

speaking engagements, talks, teaching sessions and meetings with church and organisational leaders

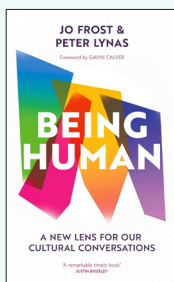
We're speaking up:

100+

appearances before government, parliamentary engagements or meetings with civil servants, politicians, MPs, MLAs, MSPs, MSs and other policymakers

October

We released *Being Human: A new lens for our cultural conversations* – a guide for everyone who wants to live out and share the good, true and beautiful biblical vision of what it is to be human.



December

We celebrated 10 years of the One People Commission as we work to build unity across all ethnicities in the evangelical church.

February

We helped government and media to better understand evangelicals in Northern Ireland by publishing the *Good news people* report, with positive results, to inform future engagement.



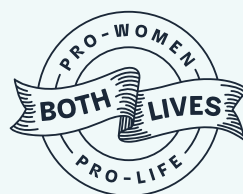
November

We gathered online for the International Day of Prayer for the persecuted church with three of our member organisations – almost 2,000 people signed up to the event.

Coming alongside the next generation: we empowered

24

young leaders to be culture-shapers on our Public Leader programme



January

In our work to envision a society in which both women and the unborn are championed and supported, we expanded our Both Lives initiative from Northern Ireland into a UK-wide initiative.

March

Our Wales team led prayers for the nation at the Welsh Parliamentary Prayer Breakfast – a powerful time of worship and celebration of Wales' spiritual heritage.



We're reaching new audiences:

30,000+

listens and downloads of our podcasts

Financial review

“Rejoice always, pray continually, give thanks in all circumstances; for this is God’s will for you in Christ Jesus.”

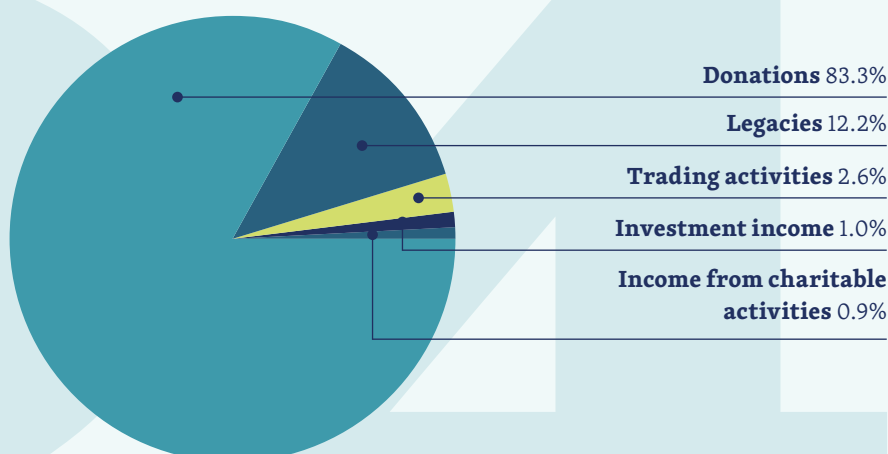
1 Thessalonians 5:16–18

INCOME

£2,899,594

up from £2,590,073 last year

We are so thankful to God for a good year in terms of overall income growth, with exceptional legacy income and growing memberships, both of which have offset a reduction in income from charitable trusts.



EXPENDITURE

£2,931,152

up from £2,761,442 last year

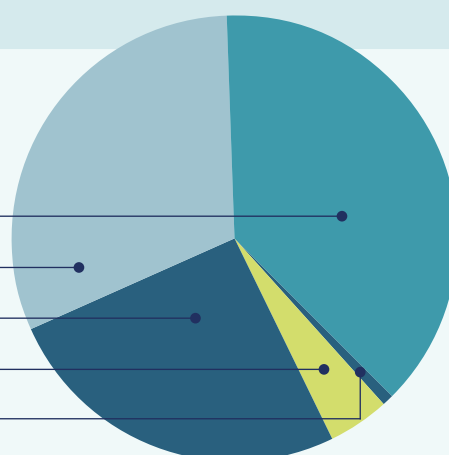
Unity and mission initiatives 38.0%

Communications and membership 31.3%

Advocacy initiatives 25.5%

Fundraising and publicity 4.3%

Income generation 0.9%



Expenditure during the year was increased across our charitable activities and in line with our strategic objectives. A significant increase in membership numbers has inevitably generated increased costs to support that membership.

Terms & conditions and how to apply



Location:	Negotiable – remote or King’s Cross, N1, London
Salary range:	£19,350–£22,620 pa (actual salary for 0.6fte) depending on experience
Hours:	Part time, up to 21 hours per week (0.6fte)
Contract type:	Permanent
Closing date:	9am on Monday 18 August 2025
Interviews:	Likely to be early September 2025

To apply, either download the application form and email it to hr@eauk.org or complete our [online form](#).

For an informal conversation about this role, please email hr@eauk.org and we will arrange for someone to speak to you.

All applicants must be committed to the [basis of faith](#), [vision](#) and [ethos](#) of the Evangelical Alliance.

Please read our [privacy notice](#) for details of our use of your information.

This post is subject to an Occupational Requirement that the postholder is a committed evangelical Christian under Part 1 of Schedule 9 to the Equality Act 2010.